Rules and Guidelines for Writing an Abstract

Before you approach the task of writing a research paper, we advise you to read throu the writing guidelines, so as to adhere to the specific format for the competition of research papers.

The Abstract is to be saved in the DOC/DOCX format.

Abstract must not surpass the length of one A4 page, and the filesize must not exceed 2MB.

Abstract is to be submitted in English.

Research paper is to comply with the stipulated structure as follows:

- Introduction
- Research Methods

This section explains what the topic of the research is and how the research was conducted. It is advisable that this section be accompanied by pictures from the field, laboratory and other workspaces.

- Results

This section is to exhibit, explain and illustrate the results of the research, which are to be followed by a short discussion. It is advisable that it be accompanied by graphs, images and, if necessary, headings.

The contribution the paper would make to the research community and the respective field of science is to be explained in depth in the abstract as well.

- Page Format

The size of the page must adhere to the **A4** (**210x297mm**) standard. **Microsoft Word** users can set this format by opening the **File** menu and choosing **Page Layout** and then **Paper Size**. Metric units should be converted into centimetres. To do this, open the **Tools** menu, choose **Options** and go to **General**.

Pages are NOT to have page numbers.

All four margins are to be set at 1.5cm width. This option can be found in **File -> Page Layout -> Margins.**

The text is to be written in two columns set at 8.5cm width with a 1cm space between them. The column width may be excepted from this rule if there are equations, graphs and images, which exceed the required width included.

The abstract is to be written in the **Times New Roman** font, whose size can be found in **table 1**.

- Paragraph Format

Paragraph (style **[Normal]** in **MS Word**) is to be in **Justified** alignment (aligned with both margins). Font size is to be **10pt** and the spacing between paragraphs is to be **4pt**.

- Title and Headings

Both levels of parts of research (title, headings etc, [Heading 1-2]) are to be aligned with the left margin. Spacing can be found in the table 1.

- Tables

Tables are to be in the centre of the column (or the page, if the size of the table necessitates it). Tables are also to be accompanied by numbers and explanations. Tables are to be separated from the rest of the text with 12pt spacing.

Paragraph Style	Font Size	Paragraph Spacing		
		above	below	alignment
Title	14 pt	0 pt	12 pt	centre
Author	12pt	0 pt	0 pt	centre
Address	10pt, italic	4 pt	0 pt	centre
Heading 1 **Heading 1**	14 pt	21 pt	12 pt	left
Heading 2 **Heading 2**	13 pt	12 pt	12 pt	left
Normal	10 pt	4 pt	0 pt	Justified
Reference Heading	14 pt	21 pt	12 pt	left

Table 1 – Paragraph Format

- Images

Images are to be in the centre of the column (or the page, if the size of the table necessitates it). Images are also to be accompanied by numbers and explanations. Images are to be separated from the rest of the text with 12pt spacing.

Image 1 – logo ICYS 2018

Numbers and explanations should be separated from the image by **4pt** spacing and from the following text by **12pt** spacing.

The research paper is to be presented in a black and white printed copy. We implore you to ensure your images are legible even when printed in black and white.

To ensure your images are legible, we advise you to use the **300 dpi (dots per inch)** format and check that the final version of the document does not exceed **2mb**.

- Equations

Equations are to be centred and enumerated as follows: (1)

Please use the International System of Units.

4   *Conclusion*

**5   *Literature*